



Small Food Vending Information, Application, and Contract

Please read through carefully and identify the event you are applying for on the contract and as the subject of email. The Susquehanna Valley Event Center features multiple events throughout the year. The venue is located at: 205 Airport Road, Selinsgrove, PA 17870.

Follow the website at www.sveventcenter.com or FB or for any updates.

BASIC INFORMATION

- All vending requires prior approval. Unauthorized vending is not permitted.
- These are outdoor, all-weather events.
- Vendors supply their own tent/setups, and may park vehicle behind their booth. Generators, if necessary, must be operate quietly. No amplified music.
- Vendors requests must include the signed contract and required documents emailed to sveventcenter@gmail.com and a deposit of 50%, paid with the application, and sent *via PayPal at: <https://paypal.me/abearspicnic> If you are not approved to vend, your deposit will be returned in full. Approved vendors must pay the balance upon entrance to the event. No shows will forfeit their deposit.
- Deposits are Non-Refundable unless you are not approved, the event is canceled, or there is a declared COVID or other state of emergency.
- Vendors may **not** transfer their spot to another person.
- While we do our best to prevent multiple vendors selling the same items, we offer no guarantee that insures exclusive rights to any particular items.
- Vendors are encouraged to have surface sanitizer on hand for keeping products clean and hand sanitizer for yourself and patrons.
- Check in time varies according to event time and vehicle movement restrictions. You will be notified prior to the event.
- **Vendors are expected to shut down promptly, clean up & dispose of all trash, and check out within one hour of music ending.** All trash must be cleaned up from vending area before departure.. Any oils/liquids must be removed by vendor.
- All vendors must agree to follow all rules and regulations of the event, the venue, the state of PA and federal laws. Vendors are strictly prohibited from possessing or selling drugs, weapons, fireworks, or explosives.
- Copyrighted images must be officially licensed merchandise only - no bootlegs. Vendors are prohibited from selling any unauthorized merchandise bearing the names or likenesses of any artist performing at the festival.
- ALL displayed merchandise must be all-age appropriate. ID must be required for any adult items.

SMALL FOOD VENDING DETAILS

Small food vending is comprised of those who sell snacks, baked goods, farmers vegetables, beverages, etc. The prices below include 2 vendor credentials.

- **Preference will be given to local and/or organic vendors.**
- **Absolutely no purified water sales; Spring Water only.**
- **Absolutely NO ALCOHOL SALES PERMITTED.**

👉 **Monroe Township requires Food Vendors cooking on site to obtain a permit (\$100) directly from them, which is good for one year at any location in Monroe Township. You can reach the municipal office directly at: 570-743-7057. 👉**

DOCUMENTATION REQUIRED:

- (a) photo(s) or brief summary of your setup,**
- (b) website or web presence, if any,**
- (c) menu and a list of any other products you sell,**
- (d) references (list of previous festivals where you have vended food).**
- (e) an insurance rider listing Susquehanna Valley Event Center and Central PA Associates, 205 Airport Road, Selinsgrove, PA 17870 as additional insured.**

